

INFORMATION NOTICE ON DATA PROTECTION

(pursuant to article 13 of Legislative Decree 196/2003 and article 13 of the EU Regulation 679/2016)

Dear Customer,

pursuant to Article 13 of Legislative Decree 30 June 2003, n. 196 ("Code regarding the protection of personal data", hereinafter "Code") and to article 13 of the EU Regulation 679/2016 of the European Parliament and of the Council of 27th April 2016 on the protection of natural persons with reference to the processing of their personal data, as well as the free circulation of such data (General Data Protection Regulation, hereinafter also called "GDPR" or "Regulation"), we inform you that the personal data you supplied to our Company (jointly referred to as "Data"), will be subject - in compliance with the above specified regulation and with the secrecy obligations to which the activity of our Company is inspired - to the processing set forth by article 4 of the Code and article 4 of the EU Regulation 679/2016. We'd like to inform you in particular as follows:

Data Controller

The Data Controller is M.T. S.r.l., address Via Casino Albini n. 480, (47842) S. Giovanni in Marignano (RN) - Italia, email privacy@mtmarchetti.com.

Purposes and legal basis

1. Purposes for execution of obligations

In consideration of the activities provided by the Data Controller, your personal data are collected for the following purposes:

- Execution of obligations resulting from contractual relationships or for carrying out pre-contractual activities;
- activities planning;
- customer management;
- fulfillment of accounting and tax obligations;
- dispute management

2. Processing purposes for promotional communication

In addition, but only with your express consent, your personal data, including your telephone number, may also be processed for promotional and marketing purposes, including for example periodic newsletter (containing information on our services, promotional and advertising material, as well as invitations to events organized by us or by third parties with whom we collaborate).

3. Communication field

The Data Controller, while carrying out the activities referred to **purposes 1)**, can communicate and transfer your data to third subjects, that is, third parties authorized to the processing of such data, being in charge

[MT - Generic Privacy Notice 2023.05.24]

of carrying out or supplying specific services, strictly functional to the execution of the relationship, such as:

- a. Banks and credit institutes;
- b. professionals, external debt collection companies and auditing companies for its balance audit
- c. Suppliers of technological services;
- d. Companies and enterprises (customers/suppliers)

The names and addresses of such subjects are available upon request of the Data Subjects.

4. Transfer of personal data to a Third Country

For the recipients of the communication of the Data located outside the European Union, the Data Controller obtains the necessary guarantees to transfer the Data in compliance with the requirements set out in Chapter V of the GDPR.

5. Storing period

The Data will be stored in a complete way for the entire period of the execution of the contract. Later, the Data will be stored for ten years, in order to meet the legal obligations, among which the obligations set forth by article 2214 of the Civil Code. The possible further storing of the Data or part of them can be decided in order to assert or defend the Company's rights in all possible seats and in particular before the Court.

Data Subject's rights

With reference to your Personal Data, we inform you that you can exercise the rights provided by articles from 15 to 22 of the EU Regulation 679/2016, as well as by article 7 of the Data Protection Code, as follows:

1. *Access to the following information:*
 - a. *Purpose of the processing operations,*
 - b. *Categories of personal data in hand;*
 - c. *Recipients or categories of recipients to which such personal data have been or will be communicated, in particular if destined to third countries or international organizations;*
 - d. *Existence of the Data Subject's right to ask the Data Controller the rectification or cancellation of the personal data or the limitation of the processing of his/her personal data or of opposing their processing;*
2. *Rectification, that means:*
 - a. *Correction of wrong personal data without unjustified delay;*
 - b. *Integration of incomplete personal data, even providing an additional declaration;*
3. *Cancellation of personal data without unjustified delay, if:*
 - a. *The data are no more necessary for the purposes for which they have been collected or processed;*
 - b. *A revocation of the consent is submitted and there is no further legal foundation for the processing;*
 - c. *You oppose the processing and there's no prevailing legitimate reason to carry out the processing;*
 - d. *The personal data have been processed illegally;*

[MT - Generic Privacy Notice 2023.05.24]

- e. *The personal data have to be cancelled to meet a legal obligation;*
 - f. *The personal data have been collected for the service offer of the information company;*
4. *Limitation of the processing:*
- a. *In case you question the exactness of personal data, for the period needed to the Data Controller to verify the exactness of such data;*
 - b. *When the processing is unlawful, and the Data Subject opposes to the cancellation of personal data and asks a limitation of their employment;*
 - c. *When the personal data are needed to the Data Subject for the ascertainment, exercise or defence of a right before the court, even if the Data Controller doesn't need them anymore for the purposes of the processing;*
 - d. *If you oppose the processing by virtue of the opposition right;*
5. *Receiving a notification in case of rectification or cancellation of personal data or processing limitation;*
6. *Data portability, that is the right of receiving your personal data in a structured and commonly used format - readable from automatic devices - and the right of transmitting such data to another Data Controller, in case:*
- a. *The processing is based on the Data Subject's express consent for one or more specific purposes or is carried out by virtue of a contract signed with the Data Subject, and*
 - b. *The processing is carried out with automated devices;*
7. *Opposition in any moment, for reasons connected with your particular situation, to the processing of your personal data.*

In case you think that the rights here specified have not been recognized, you can submit a claim to the Supervisory Authority. In order to exercise the above-specified rights, you can contact the Data Controller, sending a recorded delivery letter with advice of delivery to the above specified address, or an e-mail to: privacy@mtmarchetti.com.

5 **Mandatory or optional nature of the collection data and its consequences**

The provision of Data to our company is mandatory only for data for which there is a regulatory obligation (i.e established by laws, regulations, provisions of public authorities, etc.) or necessary for the execution of the contract. The failure to provide these personal data prevents the supply of the services referred to in the above purpose 1).

The failure to provide personal data in relation to the purpose 2) has no consequence on the supply of the requested services, however it inhibits the sending of promotional communication related to products and services marketed by the Company, including discounts, invitations to events, etc ...

6 **Consequences in case of refusal to provide the Data**

In the presence of a regulatory or contractual obligation of provision, the refusal by the subject to provide the Data may result the violation by the Subject of the rules that establish this obligation (with

[MT - Generic Privacy Notice 2023.05.24]



possible consequences for the Data Subject) or the breach of contract by the subject (to which contractual or statutory remedies can be obtained in the matter of non-compliance). In any case, the Company will not be able to carry out the operations that require the processing of the aforementioned Data and this with every consequence and damage to the Data Subject. In cases in which the subject is free to provide the data, any refusal to supply them does not lead to regulatory or contractual violations (with the above mentioned consequences). However, if the Data are necessary or strictly instrumental to the execution of the contractual relationship, the refusal to supply them may determine the impossibility to proceed with the operations connected to such Data (or in any case may cause delays in the performance of these operations). Any refusal to provide functional data to our activities, other than those necessary or strictly instrumental to the execution of the contractual relationship, may prevent the conduct of such additional activities but does not interfere with the ongoing contractual relationship.

[MT - Generic Privacy Notice 2023.05.24]

mtmarchetti.com    

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CONSENT TO THE PROCESSING OF PERSONAL DATA PURSUANT TO ART. 23 OF D. LGS. 30 JUNE 2003 N. 196 "CODE REGARDING THE PROTECTION OF PERSONAL DATA" AND OF ART. 6 OF REGULATION (EU) 679/2016 ON THE PROTECTION OF PERSONAL DATA

I acknowledge the fact that you will keep with you personal data and information concerning my person that you will keep both in paper and in electronic format; I confirm that I have been duly informed as required by art. 13 of Legislative Decree no. 196/2003 and 13 of Regulation (EU) 2016/679 in particular with reference to the fact that the consent of sending promotional communications may be revoked at any time, with respect to one or more contact channels, writing to the address indicated in the information.

Aware that without my consent to the processing your company will not be able to carry out processing related to marketing and promotion activities and / or the sale of products and services (purposes referred to in the purpose 2) of the information) by paper, electronic mail or telephone

I give my consent

I don't give my consent

Place and date _____, ____/____/____

Signature

Please send it back to privacy@mtmarchetti.com

[MT - Generic Privacy Notice 2023.05.24]